

MINUTES
WILLOUGHBY PUBLIC SCHOOL UNIFORM SHOP
GENERAL MEETING – 4.00pm 12 May 2020 (ZOOM meeting)

PRESENT: Lynda Morris, Slavka Vagnerova, Emma McGoldrick, Phuong Ton

APOLOGIES: Tamara Isterling, Jenni Brown, Azita Tavakoli, Lisa Wood, Kirsten Delaney, Jane Li, Jo Tucker, Fiona Morphett, Tanya Taylor

Confirmation of Previous Minutes ((May 2020 General Meeting):

Moved by SV. Seconded by LM.

Treasurer's Report:

Presented (and report tendered) by Emma McG. Moved by SV. Seconded by LM.

Treasurer's report attached.

- We have surplus funds – decision at the end of 2020 regarding a possible donation to P&C.

Sales' Report:

Presented by Lynda M. Moved by SV. Seconded by EM.

- Very busy with online orders
- Sold out of all sizes except 14 & 16 girl blouses – need confirmation from school re continuing to order more blouses or discontinuing once sold out. No confirmation from the school yet (moved to the next meeting). Action: Tamara

Business arising from Previous Meeting (Convenor's Report):

- Winter skirt survey. No confirmation from the school yet on student survey.
Action: Tamara
- Uniform Shop fit-out
No face-to-face sale, so no need to do it now. Also, Lynda's quite busy with all the orders at the moment. We'll do it a later day, when it's needed and more convenient for Lynda
Aim to finalise Uniform Shop fit-out by the end of 2020
- Summer dress
New supplier dress approval on Monday 17/08 (Lynda and Slavka meeting Rachel at 9:30)
Note: summer dress approved Monday 17 August.
- Band uniform update
No info from Band. (Most probably no performances in 2020, so no need to decide. We have good supplies at the moment.)
Table for Term 4 meeting
- EFTPOS/4G
Needs to be discussed with Jenny/P&C (Emma). A new terminal would cost less.

Action: Emma

- Recycling material project

Lynda has discussed it with Annie. We haven't made any payments yet – Annie does "unofficial" pick-ups from Lynda.

Socks to be ordered from Annie – made from bamboo, so sustainable and we believe it's great to support Annie's projects.

Cost: \$9.90 (\$10.89 including GST) per three pairs of socks (we charge \$16)

- Boys shirts

To be sold at a discounted price of \$15 at the upcoming sale (both short-sleeve and long-sleeve). Advertise in the newsletter when the upcoming sale is advertised.

Action: Tamara

General & New Business:

- Sport shorts too short – to be gradually made longer and longer

- Socks to be ordered from Annie (only boys socks at the moment as we have a large supply of girl's socks)

- Kindy 2021

P&C advised most probably NO Kindy orientation, so we need to think of a specific Uniform Shop showcase (virtual/physical).

- Possible outdoor arrangement: samples and online ordering (Term 4), Pick-up???

- Kindy sale?? (At the time of the samples?)

Action: Kindy numbers – Lynda to talk to Shaun about expected numbers

Action: devise a plan

- New computer (to be organised by Mr Thorn)

Action: Lynda to do further steps

- Stocktake (Lynda and Emma)

- 23/09 Uniform Shop closed (to be announced in the newsletter!)

- 25/09 Stocktake

- Winter/Summer transition (Uniform Shop – off-site storage)

Action: Lynda and Emma

- Off-site storage – possibility of downgrading, to be considered at the end of 2020

Table for Term 4 meeting

- Second-hand items

- Uniform Shop currently accepting donations from the school (unclaimed lost property)

- Planning on accepting donations from the families 1-2 weeks before the Secondhand sale (mid-September)

- Action: Confirm second-hand sale date and add to newsletter and FB posts

Next Meeting: Term 4, Week 3, 2020

Next P&C Meetings: 19 August 2020

Meeting Closed: 12.30pm