



Willoughby Public School Parents & Citizens Association Inc.

Oakville Rd, Willoughby NSW 2068

ABN 43 115 668 563

MINUTES

WILLOUGHBY PUBLIC SCHOOL P&C MEETING

7.00 PM, WEDNESDAY 27 MAY 2020

Via Zoom Video Meeting

1. Welcome

- **Acknowledgement of Country** – Meeting opened 7:04pm. We would like to begin by acknowledging the Traditional Owners of the land on which we meet today, the Cammeraygal people of the Eora nation, and pay our respects to Elders past and present.
- **P&C Zoom meetings ratified** – It was noted that the Minister for Education and Early Childhood Learning, Sarah Mitchell, has approved a model constitution for incorporated P&C Associations and district councils that permits them to conduct business by holding virtual meetings. This will be formalised in the WPS P&C Constitution at the AGM in term 4.
- **Zoom meeting protocol** – All attendees must use the Zoom Chat function to confirm their attendance so that a quorum can be confirmed. Anyone proposing or supporting a motion must say their full name.
- **Attendees** – Tanya Taylor, Jenni Brown, Rebecca Cleary, Aude Cozens, Juliemma Moran, Ruth Semark, Amanda Ley, Amy Anderson, Bec Muir, Zoi Barber, Joel Moroney, Jonathan Pui, Jo Mitchell, Joel Maroney, Adam Newman, Paul Arciuli, Jackie Rowe, Raffi Mavlian, Andrew Robson, Simrita Virk, Sarah Whitney, Tamara Isterling, Adrienne Trumbull, Matt Sharpe, Meredith Robson, Matthew Loughnan, Belinda Flintoff, Victoria Pickles, Desi Papacostantinou, John Plumb, Liz Dorizac, David Liu, Kamini Jaiswal, Camila Romuld, Nick Romuld, Simrita Virk, Cristin Jovicic, Nick Jovicic.
- **Apologies** – N/A
- **In attendance** - Jennifer Simmonds, Emma Blake, Shaun Michael, Mel Fisher
- **Confirmation of quorum**
 - The minimum number required for a quorum is 11. A quorum was declared with 38 members in attendance.
- **Adoption of meeting agenda**
 - The meeting agenda was adopted. Proposed by Rebecca Cleary seconded by Juliemma Moran. Carried.
- **Confirmation of previous minutes**
 - Minutes of the previous meeting held on meeting held Wednesday 4 March 2020 were confirmed without objections or amendments. Proposed by Rebecca Cleary seconded by Amy Anderson. Carried.

2. School Executive Report Presented by Jennifer Simmonds

- The challenges of the last month have been enormous and the school exec couldn't be more impressed with all the staff. Having the new learning space for the staff to collaborate in during learning from home was valuable.
- The school appreciates the effort and support of parents.



Willoughby Public School Parents & Citizens Association Inc.

Oakville Rd, Willoughby NSW 2068

ABN 43 115 668 563

- The staff were very touched by the generosity of the P&C and community for the morning tea support.
- Currently getting the students back into the school routine. Despite the lack of space there is a great vibe.
- Semester 1 school reports will hopefully out by Friday of week 3 Term 3. The reports will provide an overview of literacy and numeracy with some general comments.
- Children have been asked for feedback on their own learning from home and technology experience.
- Moving into the new spaces went well and the COVID situation with reduced numbers allowed the teachers to continue their learning in the new spaces.
- The limited playground space will be ongoing until the end of works and this is being managed by split playground times. This will be maintained until the holidays.
- A relocation plan is being developed for the classes still in demountables. Aiming for the last week of term 2 to relocate everyone.
- Defects in terms of design, build and school identified items are being rectified.
- The teachers are thankful for the P&C contribution allowing the purchase of 60 Chromebooks, 30 iPads and charging trolleys. The school has also been able to employ a part time ITC teaching resource.
- A huge thank you to the parents and community for supervision at the pickup and drop off points. Rainy days highlight the need for supervision and support. The reinforcement of the kiss and drop zone has helped the traffic flow and improve safety.

3. President's Report

- The challenges keep coming. The delays in access to new facilities followed by the pandemic has required a lot of resilience from the school staff and the whole community.
- The P&C has been busier than ever. This includes the approval of funds for new technology which was ratified at an executive meeting at the end of last term.
- We conducted our first online event with over 130 participants for resilience in kids.
- Over 70 participants joined the first ever dad's club event.
- We have been collaborating with the school on the fathering project.
- A new online advertising supplement was launched today with 44 pages of community advertising.
- Our major sponsorship agreement with Richardson and Wrench has been negotiated.
- The Cromehurst grant will be submitted shortly.
- At short notice we have established a traffic marshalling initiative which we hope to continue.
- We were thrilled to provide staff with vouchers to use at our local businesses. We raised over \$3,000.
- The uniform shop compactus is installed, and we are almost ready to launch the new shop.
- The P&C is on the building PRG.
- The P&C Exec has been liaising with clubs during the COVID-19 situation.
- Meetings continue with the school exec.
- We have been keeping the communication coming through Facebook and class reps.

4. Treasurer's Report presented by Raffi Mavlian

www.wpspandc.com.au



Willoughby Public School Parents & Citizens Association Inc.

Oakville Rd, Willoughby NSW 2068

ABN 43 115 668 563

- We are in a minor deficit. About \$10k less than same time last year was received through the voluntary contribution.
- A \$60k grant for the playground was received and this was then paid out with an additional \$30k P&C contribution.
- The Cromehurst Grant relates to the connection between WPS and the Cromehurst school for children with moderate to severe intellectual disabilities. This connection has been going on for over 20 years and the grant facilitated this. It allows mutual learning and activities including a concert. We have just applied for the 2021.

5. Sub-Committee Reports

Standing Committees

It was noted that we can't run our club activities on the school grounds at the moment due to Government restrictions regarding volunteers on school grounds. The courts should be available from term 3 based on the current build program.

- a. Band – A report was submitted prior to the meeting and posted on the website. Update from Mem Robson - Band has been proceeding via Zoom sessions and there has been extremely positive feedback. Unfortunately, we will be losing some of our great volunteers in 2021 so new volunteers are needed for secretary and convenor roles.
- b. Netball - A report was submitted prior to the meeting and posted on the website. Zoi Barber provided an update – It looks like the season will start on 17th July for 7 weeks. Activities will be undertaken in accordance with Coronavirus guidelines. Looking to move training to Willoughby Leisure Centre on the weekends. There are no members looking to pull out of this season. A COVID-19 convener will be needed for tracking and management. The club is focussing on fitness training to avoid contact.
- c. Chess – A report was submitted prior to the meeting and posted on the website.
- d. Uniform - A report was submitted prior to the meeting and posted on the website. Tamara – There have been a lot of orders coming through with a good uptake of the new uniforms. The team is still operating from the demountables and will start planning the move tomorrow. There are lots of second-hand items which will be sold as soon as this is allowed. There is a project for uniform items that can't be re-used to be re-purposed.
- e. Sustainability – No report was provided as school development and COVID-19 have halted current actions.

Ad-hoc Committees

- f. Events
 - The resilience for kids event was hosted by Susie Mogg with about 125 people in attendance. There was some great feedback on the event, and it helped relieve some of the stress with home-schooling.
 - 13th May saw the launch of the dad's club with their first event which was fantastic.
 - The parents' party has been put on hold for the time being.
 - Unfortunately, the mothers' day stall had to be cancelled. We were able to get some refunds.
- g. Traffic –
 - Traffic around the school has been chaotic due to restrictions with transport. Today we reached out to Council for some temporary changes to zones which will help alleviate the traffic. We now have a volunteer to coordinate this.

www.wpspandc.com.au



Willoughby Public School Parents & Citizens Association Inc.

Oakville Rd, Willoughby NSW 2068

ABN 43 115 668 563

- We are talking with the police about some initiatives including getting our people trained to be lollipop people.
- Looking at walking bus initiatives.
- Please let the P&C know any suggestions you may have.
- It was proposed that new pink hi-vis vests be purchased for traffic marshals and other events. The cost is \$600.
A motion was proposed by Tanya Taylor and seconded by Tamara to purchase the vests. Motion carried.
- Given the increase in bike riding to the school, the P&C proposes to purchase two new bike and two scooter racks at a cost of \$2,000.
A motion was proposed by Jenni Brown and seconded by Tamara Isterling to purchase the bike and scooter racks. Motion carried.
- We are trying to work with WGHS

h. Dad's Club – Adam Newman hosted the first Dad's Club meeting with over 70 people in attendance. There was some great positive feedback and it was very engaging. Thanks to the P&C for helping to make this happen. Next event might be combined with the launch of the fathering project. Always looking for dad's who have a cool story. The Fathering Project is a support network for school dad's clubs and the school is supporting this.

6. Business arising

- a. School Development – There is a long list of defects being worked through. The C Block defects are yet to be determined.
- b. New Computers – Covered in Presidents' Report.
- c. Cromehurst Grant – Covered in Treasurer's report.
- d. Playground – The \$50k grant has been received and passed on. The playground has been ordered but not yet installed.
- e. Uniform – Mel Fisher discussed proposed change to girls' winter uniform. Noting that the uniform shop is one of the biggest financial donors back to the school and this proposal is intended to support that. It has been proposed to remove the bib off the tunic and give all the girls the opportunity to just wear the skirt. The tunic can be difficult to put on and the fabric is expensive so just having a skirt will reduce costs. Removing the bibs is quick and simple. By making this change we can use up the fabric supplies and move to a new provider that is easier to work with. Feedback for the idea is positive. In accordance with the DoE uniform policy we will enter into a consultation period.

7. Communication

- Willoughby Council re Penshurst St footpath – The new paving has less trip hazards, however the trees take up a large area and the recessed garden bed posed a trip hazard. There are also concerns about the size of the trees in the future. The Mayor will be visiting the site to better understand the problem.

8. Other Business

- Sim Virk noted the fantastic effort from the teaching staff in supporting the students through the home-schooling period. The new playground areas are really popular with the kids.
- The Rose Garden is currently being dug up. The P&C has been pushing to ensure that the AstroTurf it paid for in the past is reinstated.

9. Meeting Closed 8:11pm