



Agenda

WPS P&C Annual General Meeting

Wednesday 11 November 2020 @ 7pm | via Zoom

The Willoughby Public School P&C Association acknowledges the Cammeraygal people of the Eora Nation, on whose traditional land we work, and pay our respects to Elders both past and present, their culture and continued connection to land and community.

<u>Item (items marked with an * require a vote to be carried out)</u>	<u>Time</u>
1. Welcome a) Welcome to Country b) Introductions c) Apologies d) Confirmation of Quorum e) Adoption of Meeting Agenda* f) Adoption of Previous AGM Minutes – meeting held Wednesday 9 November 2019*	2 mins
2. President's Report a) Receipt and Adoption of President's Report*	5 mins
3. Treasurer's Report a) Receipt and Adoption of Treasurer's Report* b) Appointment of Auditor for coming year* c) Confirmation of authorised signatories at a separate P&C executive meeting	5 mins
4. Sub-Committee Reports a) Band b) Netball Club c) Chess Club d) Uniform Shop e) Receipt and Adoption of Reports*	10 mins
5. P&C Membership Fees & Voluntary Contributions for 2021 a) Adoption of Membership Fees for 2021* b) Adoption of Voluntary Contribution Fees for 2021* c) Adoption of Voluntary Contribution Allocations for 2021*	5 mins
6. Life Members for 2020	2 mins

::: Returning Officer to Chair this Section :::

7. Outgoing Members – vote of thanks	2 mins
8. Elections - Nomination / Election of Office Bearers	10 mins
<u>Executive</u>	<u>Non-Executive</u>



<ul style="list-style-type: none"> a) President/s* b) Vice President Partnerships c) Vice President Communications d) Treasurer* e) Secretary* f) Events* g) Communications* 	<ul style="list-style-type: none"> h) Assistant Treasurer i) Assistant Secretary j) Website k) Community Advertising l) Entertainment Book m) Lost Property n) Class Rep Coordinator 	
9. Sub-Committees – Confirmation of Committees and Nomination / Election of Sub-Committee Representations		10 mins
<u>Standing</u> <ul style="list-style-type: none"> a) Band b) Netball Club c) Chess Club d) Uniform Shop e) Sustainability (incl. Grounds) f) Adoption of Standing Sub-Committee Representatives for 2020* 	<u>Ad-Hoc</u> <ul style="list-style-type: none"> g) Lost Property Angels h) Traffic Taskforce i) Events (x 7) j) Sports (Rugby, Athletics, Skiing etc.) k) Development 	
10. Meeting Close		2 mins