



**Willoughby Public School Parents & Citizens
Association Inc.**
Oakville Rd, Willoughby NSW 2068
ABN 43 115 668 563

MINUTES

WILLOUGHBY PUBLIC SCHOOL P&C MEETING

8.00 PM, WEDNESDAY 11 NOVEMBER 2020

WPS Hall / Zoom

1. Welcome

- **Welcome** – Meeting opened 7:48pm
- **Introductions**
- **Attendees** – Daniel Barber, Kris Berrell, Tanya Taylor, Mark Taylor, Jenni Brown, Meredith Robson, Jackie Rowe, Amanda Ley, Jennifer Marning, Mel Jinxia, Simrita Virk, Joseph Zagari, Kirsten Delaney, Kylie Davidson, Martha Plumb, Hamid Eqbal, Summer Mei, Rebecca Cleary, James Cleay, Melissa Fisher, Tony Papacostantinou, John Plumb, Sophie Leach, Elsa Seo, Andrew Robson, Saskia Kirson Juliemma Moran, Joel Moroney, Puccetta Pertosi, Victoria Pickles, Ruth Semark, Emma McGoldrick, Amy Daly, Jessica Cronin, Adam Newman, Tamara Isterling, James Higgins, Cristin Kelly Jovicic, Michelle Chase, Matt Chase, Kate Nieland, Joanne Mitchell, Rebecca Muir, Zoi Barber, Keshvar Seale.
- **Apologies** – James Watts, Barbara Trickett
- **In attendance** - Jennifer Simmonds, Shaun Michael, Kylie Davidson.
- **Confirmation of quorum** - the minimum number required for a quorum is 11. A quorum was declared with 45 members in attendance.
- **Adoption of meeting agenda**
 - The meeting agenda was adopted. Proposed by Tanya Taylor seconded by Juliemma Moran. Carried.
- **Confirmation of previous minutes**
 - Previous minutes were confirmed without objections or amendments. Proposed by Tanya Taylor and seconded by Amy Daly. Carried.

2. School Executive Report Presented by Jennifer Simmonds

- Welcome to WPS – first onsite meeting since COVID! We moved into our new space in March – so it is great to have this opportunity to meet face to face and we hope that 2021 will bring in a new normal that will support greater onsite interaction between home and school.
- I would like to say a huge thank you to our outgoing members of the P&C – I have valued the ongoing support, especially this year but working together we make the greatest impact on our students. I look forward to maintaining our ongoing close relationship as we move forward.
- Thank you to the many parents who completed the survey for our future directions – we are busy with the teachers and exec team analysing the information to help shape our next 4-year



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school plan. The school plan will target literacy and numeracy as the key focus to improve student learning outcomes. At this point we will be focusing on improving the way we assess students, analysing data to really understand what students need to improve their learning. We have embarked on a learning partnership with CORWIN Professional learning team with Visible Learning. Visible Learning is the model of professional learning that takes the theory of John Hattie's research and puts it into a practical inquiry model for teachers and school leaders. It prompts educators to honestly assess the impact they are having on student achievement. All teachers have participated in a Foundation Day – held on a Saturday, the executive team – Evidence into Action 1 and Evidence into Action 2. We have collected a lot of data from our students and teachers, especially around what makes a good learner at WPS ...some comments from the children (sit up straight, put your hand up etc) We would like to see students to be evaluators of their own learning – understand the learning pit, make connections, read widely, understand the importance of collaboration, see challenges as an exciting path for learning, be resilient. – develop these life skills.

- Through the reflection process we have evaluated the impact of our positive behaviour for the learning framework. The team have participated in professional learning – understanding the theory of restorative justice – for students to own their actions and behaviour. As a result, we now have amended our expectations: safe, respectful, responsible learners. The expectations of behaviour have been simplified so the expected behaviour can be applied in all areas. It is still the Willoughby Way. PBEL framework supports students by creating a safe learning environment whereby students are happy and secure to take risks with their learning. Displaying a growth mindset.
- Kindergarten 2021 transition – Thank you to Kylie Davidson and the kinder team and support staff for the smooth settled transition program. Our Year 5 leader nominees have helped to make the transition a huge success – our potential leaders making their new friends feel safe and welcome – I'm positive these new friendships will continue into 2021. We are into our second week, with one to go and we have appreciated the support of our incoming families as we try to keep the transition as close to normal as we can within the obvious COVID restrictions. We have had happy children and parents. The kindergarten families have access to a purpose made website which we have saved our presentations for later reference – there are many things that we will keep as we move forward. The highlight of the Kindergarten zoom meeting – coping with the automatic shutdown of the computer and the automatic switch off of the lights – Kylie very capably carried on with her presentation while Shaun and I looked for light switches! The kinder goody bag will be given out next week.
- Numbers and staffing 2021 we currently have 142 kindergarten students enrolled for 2021, our projected numbers indicate we will be under 1000 – 37 or 38 classes, we have a few staff members returning to WPS after maternity leave or LWOP. As with every year, we will have staff changes. There will not be the same number of temporary positions available, our temporary teachers have been asked to complete an EOI for the positions we have available. As always, we will welcome new staff to Willoughby PS.



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- Thank you to our amazing students for displaying such resilience with our unexpected emergency evacuation. It highlighted our procedures work, the police were very helpful, with traffic management and throughout the day. In my career – it was a first for me to evacuate the whole school off site. We felt for the Year 12 students from WGHS with the disruption and impact on the girls' sitting the examinations. Most importantly, it highlighted for us the easy way to contact our parent community with regular updates via the skoolbag app.
 - Presentation Day assemblies – will be recorded and then uploaded and the link sent by skoolbag to our parent community. We will invite our 2021 leader parents to the assembly – to see their children receiving their leadership badge.
 - The time lapse video is on the SI website – there are a few remaining defects to be completed. We love our new learning spaces and playground.
3. **President's Report**
- Presented by Tanya Taylor and tabled during the preceding AGM.
 - Thank you to the Dad's club led by Adam and Joel. Another event will be held in term 4.
4. **Treasurer's Report presented by Raffi Mavlian**
- Presented by Raffi Mavlian and tabled during the preceding AGM.
5. **Sub-Committee Reports**
- Standing Committees**
- a. Band – A report was submitted prior to the meeting and posted on the website.
 - b. Netball - A report was submitted prior to the meeting and posted on the website. The netball club has proposed an enhancement to the sporting courts to mark up the undercover basketball courts with netball half courts and also mark the area at the netball ring near the playground. The school has approved for this to be done and funded by the netball club.
 - c. Chess – A report was submitted prior to the meeting and posted on the website.
 - d. Uniform - A report was submitted prior to the meeting and posted on the website. It was proposed that the \$20k donation from the uniform shop be donated to the school for the new playground enhancements. Proposed by Tanya Taylor and seconded by Raffi Mavlian; carried. It has been agreed to modify the winter girls' tunic to a skirt. Proposed by Tanya Taylor and seconded by Emma Mchordrick; carried.
6. **Ad-hoc Committees**
- a. Dads' Club - The brick building bonanza is planned for this term with \$300 worth of prizes. There will be a dinner and raffle at the Willoughby Club in December.
 - b. Events - We are gauging interest for another online resilience training session later this year and will organise if needed.
7. **Communication**
- A proposal was received from WPS Netball club for court enhancements.
8. **Other Business**



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- The guidelines for the year 6 graduation state that volunteers are not allowed on site. The event will be held in the school hall and there will be a live stream to parents.
9. **Meeting Closed 8:23pm**