

WILLOUGHBY PUBLIC SCHOOL P&C
MINUTES OF ANNUAL GENERAL MEETING
17th November 2010

1. WELCOME AND APOLOGIES

ATTENDEES: Julianne Nash-Smith, Rosina Blake, Carmel Paterson, Tracey Redwood, Andrew McMichan, Chris Sullivan, Lina Gracia, Sarah St Quintin, Fiona Whitten, Janet Young, Mandy Viol, Janice Choy, Jonathan Herrman, Ben Bacon, Amanda Milin,

APOLOGIES: Kate Goulston, Lynn Donohue, Catherine Radford, Sarah Boyd

2. CONFIRMATION OF QUORUM

CONFIRMED

3. ADOPTION OF MEETING AGENDA

1o Mandy Viol, 2o Carmel Paterson

CARRIED

4. CONFIRMATION OF MINUTES

The Minutes of the Annual General Meeting held on 18th November 2009 to be confirmed.

1o Janet Young, 2o Tracey Redwood

MINUTES CONFIRMED

5. BUSINESS ARISING

None

6. ELECTION OF RETURNING OFFICER

Michelle Verhagen was duly elected as Returning Officer.

All Executive Committee positions were declared vacant, and nominations for positions for 2010 were put forward.

7. SCHOOL EXECUTIVE REPORT

Provided by Patricia Petterson

- There will be 4 new teachers in 2011, and a few teachers are leaving/retiring.
- We now have the keys to the new library, and will be moving from the old to new library in week 7.
- We now have another connected classroom.
- There will be an official opening celebration in Term 1, 2011.
- The old library is expected to be converted into 2 new classrooms by the end of 2011.
- Swimming school is going well
- Kindergarten orientation is going well.
- Killarney Heights High School had a workshop with our Performing Band today, followed by a performance to the K-2 students.
- Thank you from the teachers for World Teachers Day. (This event is usually on the last Friday in October, 28 October 2011).
- Year 6 Disco was a big success.
- Surf Education is next week.
- Dance Group at the Opera House was fantastic.

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Secretary

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President

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8. P&C PRESIDENT'S REPORT

Provided by Rosina Blake

- Started the year with a disrupted playground, which has been managed fantastically well by the staff.
- This year the P&C welcomed our new sponsor Ray White Willoughby, with a \$10,000 donation and the promise of a further \$2000 for each listing from a school family.
- The Welcome Disco and Rock & Horror Nights were both fantastic successes.
- Additional events throughout the year have been well organized and a lot of fun.
- Special mention to the Lynda Morris & the uniform shop volunteers which raised \$16,000 for the school.
- Canteen provided \$13,000 which represents half of the canteen's profits for the year (shared with the High School).
- New P&C website launched.
- Coles School Sports collected 13.75kg of vouchers. Will know the total by the end of November.
- Thanks to all the sub-committee members.
- Thanks to the school executive for their support.

9. TREASURER'S REPORT

Provided by Rosina Blake

- Total raised by fundraising efforts in 2010 was \$89,160 (compared to \$88,600 in 2009).
- In 2010-11, \$60,100 is allocated to the agreed items, the balance of \$29,060 will be put aside towards the cost of astro-turfing the mini-oval.
- As the Treasurer was unable to attend the meeting, and the cash starting and finishing positions were undetermined at the date of this meeting, the budget will be formally adopted at the Term 1, 2011 ordinary P&C meeting.

Funds Raised in 2010

Event	Proceeds
Big Night Out	\$660
Disco	\$10,700
Entertainment Books	\$2,000
Mother's Day	\$700
Bledisoe Cup	\$900
Trivia Night	\$38,000
Advertising Supplement	\$4,400
Blokes Breakfast	\$2,800
Uniform Shop	\$16,000
Canteen	\$13,000
Total	<u><u>\$89,160</u></u>

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The budget for 2010-2011 was proposed as follows:

Budget 2010-11	Budget
P&C Admin Budget	2,000
P&C Insurance	3,000
Year 6 Graduation Dinner	600
Salary Support	
Reading Recovery Teacher & STLA Teachers/Aide	37,000
Kindergarten Aides	6,000
Educational Resources	
Spelling	1,500
Numeracy	5,000
Literacy	5,000
60,100	

10. APPOINTMENT OF AUDITOR FOR 2011

Same auditor as 2010, Martin Dickey, has been appointed.

11. P&C MEMBERSHIP FEES FOR 2011

The 2011 Term 1 account is to invoice \$2 per family for P&C membership (i.e. families with more than one child will only pay \$2).

12. CORRESPONDENCE IN

No correspondence in.

13. CORRESPONDENCE OUT

No correspondence in.

14. SUB-COMMITTEE ANNUAL REPORTS

14.1 FUNDRAISING

Provided by Rosina Blake

- Lots of enthusiasm already from the incoming fund-raising committee, so hopes are high that it will be a successful year of fund-raising.

14.2 BAND

Provided by Lynn Donohue

- As tabled.

14.3 SCHOOL CANTEEN

Provided by Carmel Paterson

- As tabled.

14.4 RUGBY

Provided by Andrew McMichan

- As tabled.

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14.5 NETBALL

Provided by Tracey Redwood

- As tabled.

14.6 UNIFORM SHOP

None provided

14.7 GROUNDS

None provided

15. SCHOOL COUNCIL REPORT

None available.

16. RETURNING OFFICER'S REPORT

The following positions were voted in unopposed:

Position	Nominee	Nominated By	Seconded By
President:	Penny Hackett	Rosina Blake	Mandy Viol
Vice President:	Rosina Blake	Mandy Viol	Julianne Nash-Smith
Secretary:	Amanda Milin	Julianne Nash-Smith	Tracey Redwood
Assistant Secretary:	Julianne Nash-Smith	Amanda Milin	Rosina Blake
Treasurer:	Catherine Radford	Rosina Blake	Janet Young
Assistant Treasurer:	Mandy Viol	Rosina Blake	Julianne Nash-Smith
Class Rep Co-ordinator:	Julianne Nash-Smith	Sarah Boyd	Rosina Blake
Hall Kitchen Co-ordinator:	Tracey Redwood	Kate Goulston	Amanda Milin
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17. GENERAL BUSINESS

None.

MEETING DURATION

Meeting commenced : 7:35 pm

Meeting closed : 8:50 pm.

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Secretary

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President