

AGENDA

WILLOUGHBY PUBLIC SCHOOL P&C AGM

7.00 PM, WEDNESDAY 11 NOVEMBER 2015

Staff Room, Level 1, Administration Building at the School

1. 7:00-7:05PM WELCOME AND APOLOGIES
2. 7:00-7:05PM CONFIRMATION OF QUORUM
3. 7:05-7:10PM ADOPTION OF MEETING AGENDA
4. 7:05-7:10PM CONFIRMATION OF PREVIOUS MINUTES
5. 7:10-7:20PM SCHOOL EXECUTIVE REPORT
6. 7:20-7:30PM PRESIDENT'S REPORT
7. 7:30-7:45PM BUSINESS ARISING
 - COVERED OUTDOOR LEARNING AREA (COLA)
 - UPDATE ON DEMOUNTABLES
8. 7:45-7:55PM TREASURER'S REPORT AND TABLING OF UNAUDITED FINANCIAL STATEMENTS
9. 7:55-8:00PM ADOPTION OF BUDGET FOR 2016
10. 8:00-8:05PM P&C MEMBERSHIP FEES FOR 2016
11. 8:05-8:15PM GENERAL BUSINESS
 - FUNDRAISING TARGET FOR 2016
 - THANKS TO OUTGOING OFFICE BEARERS
12. 8:15-8:20PM CORRESPONDENCE IN AND OUT
13. 8:20-8:25PM ELECTION OF RETURNING OFFICER – MICHELLE VERHAGEN
14. 8:25-8:35PM VOTING FOR 2016 OFFICE BEARERS
15. 8:35-8:40PM RETURNING OFFICER'S REPORT
16. 8:40-9:10PM SUB-COMMITTEE ANNUAL REPORTS
17. 9:10PM CLOSE OF MEETING