

**WILLOUGHBY PUBLIC SCHOOL (WPS) P&C
MINUTES OF ORDINARY MEETING 16th March 2011**

1. WELCOME AND APOLOGIES

PRESENT: Julianne Nash-Smith, Penny Hackett (Chairperson), Rosina Blake, Tracey Redwood, Sarah St Quintin, Amanda Milin, Roslyn Venning, Janice Choy, Diana Brown, Sarah Thomson, Lynn Donohue, Catherine Radford, Jonathan Herrman, Iris Perlich.

IN ATTENDANCE: Patricia Pettersen, Michelle Verhagen

APOLOGIES: Kate Goulston, Carmel Paterson, Tim St Quintin, Mandy Viol, David Trevena

2. QUORUM

The Chairperson noted that a quorum was present and declared the meeting open.

3. ADOPTION OF MEETING AGENDA

Moved: Julianne Nash-Smith Seconded: Diana Brown

CARRIED

4. CONFIRMATION OF MINUTES

The Minutes of the Ordinary Meeting held on 18th August 2010, the Minutes of the Ordinary Meeting held on 17th November 2010 and the Minutes of the Annual General Meeting held on 17th November 2010 to be confirmed.

Moved: Lynn Donohue Seconded: Julianne Nash-Smith

CONFIRMED

5. BUSINESS ARISING

Approval of Budget for 2011: It was agreed to defer discussion of the budget until later in the meeting.

Change of bank account signatories for new office bearers: Penny Hackett, Catherine Radford and Mandy Viol appointed.

Update on Chess Club: Jonathan Herrman established the Chess Club at the beginning of Term 1. The Club operates from the old school library and formal affiliation with the P&C is being sought by Mr Herrman. In addition the Chess Club has requested assistance from the school in reinstalling a giant chess set in the grounds of the school.

MOVED THAT the WPS Chess Club become a subcommittee of the WPS P&C subject to satisfying the requirements of the P&C including adopting a constitution, by-laws etc.

Moved: Jonathan Herrman Seconded: Lynn Donohue

CARRIED

6. SCHOOL EXECUTIVE REPORT

Provided by Patricia Petterson

- Classes and teachers were allocated for the first day of term 1 before student and teacher numbers were finalised, as has been done in the past 5 years. The school's preference is to do this again next year rather than have the children in "holding classes" for up to two weeks until exact numbers are known. This year when numbers at WPS were finalised, the school needed to reorganise the Year 3 classes. 3X was split amongst the remaining Year 3 classes. All parents in the discontinued class were notified. A parent made a suggestion that all Year 3 parents should have been notified.
- Parent information evenings were well-attended.
- Maroon day was a success and this is to be followed by Harmony day, All Black day (New Zealand earthquake). There will be another fundraising event for Japan later in the term.
- The new library is ready and is likely to open in Term 2 once the newly installed water tank and high pressure pump (in the Rose Garden) are fully operational.
- Staff developments: A new mentor for teaching staff has been appointed and staff have targeted grammar as part of their professional learning focus.
- Welcome Morning Tea for Kindergarten parents/carers was successful and thank you to Penny Hackett and her team for organising this event.
- New ethics classes and life education classes have commenced. Photo days, World Maths day with Adam Spencer, talks by NSW Police on cyber-bullying and performances by the Royal Navy Band have been very successful.

7. P&C EXECUTIVE REPORT

Provided by Penny Hackett

- A successful start to the year with in excess of 900 students and 170 new kindergarten students.
- A huge effort has been made by Julianne Nash-Smith to develop the P&C website. The new site will revolutionise the P&C's communication with the school community, and 276 people have signed up on the website – but more are needed. There was a discussion about the need to groom an assistant/successor for Julianne Nash-Smith as webmistress.

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- The main source of income in the last four months has been funds raised from the Starry Night fundraiser at the end of 2010, as well as ongoing advertising income.
- The P&C's share of canteen income in 2010 was approximately \$13,000.
- Interest received in 2010 was approximately \$1,700.

11. FUNDRAISING REPORT

Provided by Amanda Milin

- Over 1000 people attended the Kindy Welcome Disco. Approximately \$13,500 was raised. 40% of tickets were bought via PayPal through the new P&C web site which made administration of funds much easier.
- A great team of volunteers ensured the night ran without any issues and was such a success.

12. CORRESPONDENCE IN & OUT

IN:

- Willoughby City Council – in relation to an ethnic service program. Details of the program will be set out in the school newsletter and on the P&C website.
- CanTeen/Sony – to collect old mobile phones as a fundraiser for that charity and the school. Jonathan Herrman will organise.

OUT: Nil.

13. SUB-COMMITTEE REPORTS

13.1 BAND

Provided by Lynn Donohue

- There was discussion about the need to find a successor for Lynn Donohue, who currently manages the band program.
- The number of children participating in the band program has increased by 20% this year.
- Rebecca Rawson has been appointed as conductor of the training band.
- Various concerts and band camps, as well as participation in the Willoughby Spring Fair and Sydney Symphony excursions, are planned for 2011.
- Jenny Kirk and Rebecca Rawson will attend professional learning days.
- Planned participation with WGHS, Chatswood High and Killarney Heights HS later this year.
- We are lucky to have Warwick Tyrell to help with the brass sections.

13.2 SCHOOL CANTEEN

Provided by Carmel Paterson

- As tabled

13.3 NETBALL

Provided by Tracy Redwood

- As tabled.
- 119 registered players – 13 teams comprising 8 netball and 5 nettas.
- The Gala Day and Anne Sargeant clinics were very successful.

13.4 RUGBY

No report provided.

13.5 UNIFORM SHOP

No report provided.

13.6 GROUNDS

No report provided.

- It was noted that new volunteers are needed to attend to building and grounds matters.

14. SCHOOL COUNCIL REPORT

No report provided.

15. GENERAL BUSINESS

- General discussion about a proposal for an additional bus route to service the south Willoughby area. Roslyn Venning will undertake preliminary work to canvass parent interest before approaching Sydney Buses.

MOVED THAT the P&C supports a review of school bus routes especially the need for new routes in south Willoughby.

Moved: Ros Venning Seconded: Penny Hackett

CARRIED

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MEETING DURATION

Meeting commenced: 7:35 pm

Meeting closed: 10:35 pm.