

**WILLOUGHBY PUBLIC SCHOOL P&C**  
**MINUTES OF ORDINARY MEETING**  
**Wednesday 23 May 2012 7.00pm**

**1. WELCOME AND APOLOGIES**

**ATTENDEES:** Penny Hackett, Julianne Nash-Smith, Donna McDuie, Neil McCoubrey, Tanya Taylor, Sarah Thomson, Janice Choy, Jonathan Herrman, Cheryl Johns, Amanda Milin, Kate Goulston, Caroline Herrman, Tracey Simpson. **APOLOGIES:** Rosina Blake

**2. CONFIRMATION OF QUORUM - 11 members present CONFIRMED**

**3. ADOPTION OF MEETING AGENDA CARRIED**  
Moved: Penny Hackett, Seconded: Julianne Nash-Smith

**4. CONFIRMATION OF MINUTES MINUTES CONFIRMED**  
The Minutes of the General Meeting held on 14 March 2012 to be confirmed.  
Moved: Penny Hackett, Seconded: Caroline Herrman

**5. BUSINESS ARISING**

No business arising

**6. SCHOOL EXECUTIVE REPORT Provided by Patricia Petterson**

- Congratulations to everyone involved in planning Shirley Rutter's farewell. It was very appropriate and a fantastic way to celebrate Shirley's contribution to the school.
- There was a wonderful turn out for the working bee and the rose garden now looks wonderful.
- The Mother's day stall was another great event which all the children loved. Thank you to the organisers.
- The School took part in the Australian Development Index, a NSW Government initiative whereby all kindergarten students were surveyed in relation to parameters such as language, communication skills and cognitive skills. This survey takes place every 4 years.
- The background to recent industrial action by the NSW Teacher's Federation was summarised.
- This is a busy term with Year 2 doing zumba and yoga classes, Raw Art starting and the performing and concert bands going off to band camp. The UNSW competitions have started and Naplan went well.
- The school has received \$16,000 from DEC and it is intended to use the funds to replace old wooden seats and repair tables throughout the playgrounds.
- A big thank you to the lost property angels.

**7. P&C PRESIDENT'S REPORT Provided by Penny Hackett**

- A successful working bee was held on Sunday 6 May with much being achieved across the school grounds.
- Another successful Mother's day stall was held with over 900 gifts being sold.
- The transition to a new canteen operator has gone well. A few teething problems but this was expected.
- Preparations are well under way for the major fundraiser which promises to be a great night.

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**8. AGENDA ITEMS FOR DISCUSSION**

*(i) Uniform—request by school to survey parents about possible uniform change: discussion of preliminary survey results*

210 responses to the survey on uniform changes were received. Over half of the respondents were in favour of changing the uniform and approximately 15% were indifferent. There then followed discussion about the main issues raised by the parents in the survey comments. There did not appear to be support for a wholesale change of uniform but it does seem that there are some items of the current uniform which could be updated. This included the hat, sports uniform and the girls' summer and winter uniforms plus a desire to tone down the maroon colour. It was decided that a small working group would be formed by Mrs Petterson to work with the uniform shop to consider making small changes to parts of the uniform rather than a total overhaul.

*(ii) Feedback on new canteen*

Both WPS and Willoughby Girls High School have been happy with the progress of the operation of the new canteen operator. A few minor issues need to be resolved such as adding new items under \$1, reducing queues and advertising the whole menu.

*(iii) Funding for multi-lit resources*

The uptake of new volunteers has been amazing so the school now has enough volunteers to benefit struggling students. There has also been a huge response for volunteers in the library.

*(iv) Mother's day Stall – Results*

Although not primarily designed as a fundraising event, this year's stall has made a profit of approximately \$2500 - due to a much larger number of customers than expected there was virtually no surplus stock. The organisers put in an amazing effort and all agreed that the gifts were excellent value.

**9. TREASURER'S REPORT Provided by Donna McDuie and Janice Choy**

- At the end of 30 April 2012 there was approximately \$234,000 in assets
- Revenue to date is approximately \$68,000 for this financial year which mainly is derived from fundraising and revenue from the uniform shop.

**10. FUNDRAISING UPDATE provided by Tanya Taylor**

- The hot cross buns drive raised \$400.
- All is on track for the major fundraiser.

**11. CORRESPONDENCE IN AND OUT**

No correspondence in or out.

**12. SUB-COMMITTEE ANNUAL REPORTS**

**12.1 BAND Provided by Caroline Herrman**

- As tabled.

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- Term 2 got off to a great start. Grandparents day was a great success with the concert band performing. Other events included the Easter band breakfast and the training band workshop.
- Band camp and the Yamaha festival will happen later in the term.
- The committee is considering further fundraising initiatives.

**12.2 RUGBY Provided by Neil McCoubrey**

- As tabled.
- Congratulations to Charlie Wallace who was chosen to represent northern zone at the State championships. Well done to Ben Koe Koe and Odin McMichan who made it through to the Area trials.

**12.3 NETBALL Provided by Kate Goulston**

- As tabled. 12 teams are registered for competition and an excursion is planned for Swifts game. Available funds of approx \$5000 with just over \$3000 of budgeted amounts yet to be expended.

**12.4 UNIFORM SHOP**

- As tabled (minutes and Treasurers report).
- Compared to the same period last year there is a slight increase in overall profit.
- Netball skirts are being sold at a loss as the quote did not include GST.
- There has been a review of staff award changes.
- There will be a need to find a new treasurer by the end of July.
- The Uniform Shop has calculated a liability for 7 years of unpaid superannuation for the shop manager. The amount is close to \$5000.

**12.5 CHESS CLUB Provided by Jono Herrman**

- As tabled.
- A \$300 grant from Willoughby Council will be used to fund 2 days of a chess tournament in September.
- The WPS Chess team has been very successful to date in representative chess games played on the lower north shore.
- Several chess books have been donated to the library.
- There is approximately \$1800 in the bank but a third of these funds will be spent on sourcing hooded tops for players.
- Next year chess club may be run on 2 mornings.

**12.6 GROUNDS Provided by Sarah Thomson**

- As tabled.
- There was a great turn out of families for the working bee on 16 May. 16 cubic metres of mulch was moved and lots of weeding in the rose garden occurred. Approximately \$460 was spent on supplies for the working bee.
- Consideration needs to be given to repairing the ground around the year 2 lines using the \$3000 council grant to put timber seating around two trees. Mrs Petterson will look into whether this can be done as part of the Schools project for new seating in the Year 2 area.

**13. GENERAL BUSINESS**

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None

**MEETING DURATION**

Meeting commenced : 7:05 pm

Meeting closed : 9:25 pm.

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President