

MINUTES

WILLOUGHBY PUBLIC SCHOOL P&C 2016 MEETING #3

7.00 PM, WEDNESDAY 10 Aug 2016

Staff Room, Level 1, Administration Building at the School

1. WELCOME AND APOLOGIES

ATTENDEES: Phil Skurrie, Joe Butler, Angela Noel, Tony Bellia, Janice Choy, Tanya Taylor, Melissa Fisher, Jenni Brown, Colin Sargent, Sarah Thomson, Evelyn Bowes, Alison Rourke, Peter Meades

APOLOGIES: Chris Bowen, Nathan Isterling, Carolyn Kam, Margaret Charlton, Mandy Hislop

IN ATTENDANCE: Michelle Verhagen, Deanne Wedmore

2. CONFIRMATION OF QUORUM

11 Members required. 11 members present at 7:11pm

CONFIRMED

3. ADOPTION OF MEETING AGENDA

It was moved that the Agenda be adopted

Moved: Phil Skurrie Seconded: Evelyn Bowes CARRIED

4. CONFIRMATION OF PREVIOUS MINUTES

No motion to confirm minutes from previous meeting – will be carried to next meeting after distribution to P&C executive team.

5. SCHOOL EXECUTIVE REPORT

Presented by: Michelle Verhagen

- School is almost 1,100 students with 18 new families joining this term.
- Update on Professional Learning:
 - Introducing a history syllabus as a welcome addition. Geography being introduced in 2017
 - Admin/Exec staff have been involved in professional learning and new finance system
- Police band visited at the start of term 3
- Very successful athletics carnival – over \$2,000 raised
- T20 blast cricket competition (year 5 & 6)
- League 7s tournament fantastic, WPS won each division!
- Netball competition – WPS 6th overall
- Rock Star for a day – band fundraiser a success. Arts Alive concert well received.

Secretary

President

- Open day – thanks to parents/carers for participating. A lot of positive feedback has been received.
- Draft educational principles were tabled. Staff to use as a guide for discussion around decisions regarding redevelopment and the ways spaces and facilities are used to support teaching and learning.

6. PRESIDENT’S REPORT

Presented by: Phil Skurrie

- Funding announcement for the building works late June
- P&C Insurance has been renewed

7. TREASURER’S REPORT

Presented by: Evelyn Bowes

- The Treasurer’s report was tabled.
- There is \$190k in the bank, with approx. Only small amounts (\$5k) owing. \$110 unspent from last year (\$99k was allocated to the COLA which will most likely cost \$30k)
- \$110k raised for the year with \$87k provided to the school out of voluntary contribution fees, with \$23,000 raised via fundraising.

8. SUB-COMMITTEE REPORTS

For all reports, refer to the P&C website.

8.1. CHESS

As tabled by Nathan Isterling

8.2. NETBALL

As tabled by Melissa Fisher

Season coming to a close.

Challenge to find umpires, possibly look to pay next season.

May need to change venues next year due to Club Willoughby’s potential sale/closure.

8.3. BAND

As tabled by Mandy Hyslop

8.4. RUGBY LEAGUE

As tabled by Tony Bellia

Jerseys received. Looking into obtaining more jerseys, possibly WPS-style.

8.5. UNIFORM SHOP

As tabled by Janice Choy

Having the additional storage is good.

Project Change International – old/excess style clothes etc are being sent to Cambodia (Community/family-based charity). Call-out for books and board games.

Sold \$145k of stock this year. Shop margins are back to normal.

8.6. GROUNDS

No report tabled.

Existing gardener engaged for this year. Possibly require additional funds for next year

8.7. RUGBY UNION

No report tabled.

9. GENERAL BUSINESS

▪ *Project Review Group (PRG) Update*

- Colin Sargent provided a verbal update.
- Project Review Group (PRG) was held 3 weeks ago including the new Project Management team in place to drive the project, and new architects.
- A Communications Plan was provided to the PRG.
- It was noted that the information booth proposed for tomorrow was announced too late for the school community and that the PRG should look to rectify this ongoing.

▪ *COLA Update*

- Colin Sargent provided a verbal update.
- DET have taken over the project. Margaret C has been pushing DET to progress this.
- Regardless of when this will start/complete and with the redevelopment in mind, it was agreed that the COLA should still be installed as it would provide a useful space for at least a year, possibly more as the phased development schedule has not been finalised. Hopefully the COLA could be reused in the redevelopment and if not, repurposed or donated to another school or organisation.

▪ *Sponsorship*

- The P&C are looking for a new sponsor.
- It was noted that a contract needs to be in place, and suggested that a person needs to be assigned to liaise with the sponsor(s).

10. CORRESPONDENCE IN AND OUT

No correspondence noted

11. OTHER BUSINESS

Secretary

President

- *Events Co-Ordinator and Starry Night*

- Raised by Evelyn Bowes

Need to make a decision as to whether a parent should run the event, or an external event manager. Suggested that a school year be allocated (Year 4 was traditional event organiser).

Jennie noted that the stalls were a lot of work last year and only raised \$1,000, so perhaps we could consider not having them.

Y4 class parents to be contacted in order to identify themselves or other Y4 parents as coordinators of the event. Once identified information from previous events would be shared with them.

- *Cubbyhouse*

- Raised by Angela Noel

A question was asked as to whether there have been any developments in relation to the performance of Cubbyhouse. It was noted that very little progress had been in relation to any Cubbyhouse issues.

The Cubbyhouse contract expires in 2017.

The meeting attendees were encouraged to put issues into writing in relation to Cubbyhouse, so there is evidence.

- *Traffic*

- The Council is working better with us lately and a new contact person has been assigned.
 - Some other traffic initiatives being looked at:
 - Investigating a mirror on Post Office lane to improve visibility
 - Movement of the bus zone further down

12. CLOSE OF MEETING

Meeting commenced: 7:11pm

Meeting closed: 8:45pm

Secretary

President