

**MINUTES**  
**WILLOUGHBY PUBLIC SCHOOL P&C MEETING**  
**7.00 PM, WEDNESDAY 25 FEBRUARY 2015**  
Staff Room, Level 1, Administration Building at the School

1. WELCOME AND APOLOGIES

ATTENDEES: Melissa Fisher, Phil Skurrie, Rebecca Cleary, Peter Meades, Lee Worthington, Steven Xu, Tony Bellia, Rosina Blake, Emily CcCutcheon, Talia Webb, Simrita Virk, Emma Bourne, Nicole Cubbin, Matt Sharpe, Richard Pfeil, John Moran, Chris Bowen, Kirsten Delaney, Gabrielle Howard, Brett Matthews, Janice Choy, David Choy, Gary Bigg, Penny Hackett, Lisa Stanford, Vicki Elliot, Amanda Kevans, Jenni Brown, Evelyn Bowes, Ellen Couchman, Carolyn Kam, Peter Judd, Daniella Righu-Clayton, Mandy Jyslop, Tanya Taylor, Michelle Hood.

IN ATTENDANCE: Bill Bird, Michelle Verhagen, David Trevena, Joe Lantz (DEClanner)

2. CONFIRMATION OF QUORUM

36 members present

CONFIRMED

3. ADOPTION OF MEETING AGENDA

Moved: Phil Skurrie      Seconded: Rebecca Cleary

CARRIED

4. CONFIRMATION OF PREVIOUS MINUTES

Moved: Phil Skurrie      Seconded: Mel Fisher

MINUTES CONFIRMED

5. BUSINESS ARISING

• NEW COMMITTEE MEMBERS WELCOME & INTRODUCTION

The following new committee members were introduced by Mel Fisher and Phil Skurrie:

- Jenni Brown (Kindy Ambassador)
- Chris Bowen (Class Rep Coordinator)
- Carolyn Kam & Tamara Le Boursicot (Events)

A motion was put forward to elect Caroline and Tamara to the P&C Committee.

Moved: Phil Skurrie      Seconded: Rebecca Cleary      CONFIRMED

• THANKS TO OUTGOING COMMITTEE MEMBERS

The following outgoing committee members were acknowledged and thanked for their many years of service by Phil Skurrie:

- Donna McDurie (Treasury)
- Tanya Taylor & Jenni Brown (Events)
- Neil McCoubrey (Rugby Club Convenor) (replaced by Israel Sage Pickens)

• PENSHURST ST PROPERTIES & OVERCROWDING

An update on the Penshurst St properties and planning for the future growth of WPS was given by Joe Lantz of the Department of Education, with an introduction and brief history by Penny Hackett.

- Joe works as a Senior Asset Planner for NSW DEC. The role of the planning department is to provide planning advice and strategy. Historically the data has been good but not used as well as it could, nor have changes in demography been anticipated. Primarily change in land use (i.e. higher density) has not been anticipated.

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Secretary

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President

- With regards to Willoughby, the student figure for 2015 is 1,062. The forecast to 2019 is 1,158 (9% over 5 years). Information is primarily based on the department of planning figures.
- Already the overcrowding issue has been identified as having enough merit to determine a future project.
- The next step is for a business case is developed to seek State funding to address the WPS & WGHS overcrowding issue. A Project Advisory Group will be set up accordingly. There will be representatives from the school administration, Council and the P&C executive committees. The final business case will be completed by August 2015. The business case will include the overall objectives to meet long term needs based on a preferred option strategy as well as short term accommodation options.
- If approved (expected to be February 2016), funding will commence from 1 July 2016.
- Given that the best case scenario is that any approved development will not be on line until 2019 (more likely 2020), it is expected that more demountables will be needed.
- Joe has offered to come back during the process to discuss how the business case is developing.

- **SCHOOL OVERCROWDING**

An overview of the planned action to address school overcrowding was given by Phil Skurrie and Penny Hackett.

- A call to action meeting has been arranged for Tuesday 3<sup>rd</sup> March at 7pm to be held in the hall. All are welcome.
- The aim of this meeting is to provide an overview of the history of the overcrowding issue and present a plan to bring about change.
- Volunteers will be called upon to assist with various actions.

## 6. SCHOOL EXECUTIVE REPORT

Presented by: Bill Bird

- Great to see all kindy children arrived. 1044 students in 44 classes.
- Kindergarten completed their Best Start Testing and began school on 2<sup>nd</sup> February.
- Year 6 had an amazing time at Camp in week two and thank you again to the teachers that looked after the students while away.
- K-1 students began Flip Sports gymnastics program.
- Students K-6 are visiting the Life Education van – Looking at Healthy Lifestyles.
- Information Nights for all classes K-6 were extremely well attended.
- The school swimming carnival was very exciting with a visit from three Sydney Swans players.
- Bill thanked Michelle and David for all their support.

## 7. PRESIDENT'S REPORT

Presented by: Melissa Fisher & Phil Skurrie

- **NEW DEMOUNTABLES**

Despite delays, we now have all children in classrooms. Some people are not happy with the location. There was general discussion about the use of the carpark and how this was weighed up with the local traffic issues. It was noted that the Council went back to DEC declining the removal of a tree, thus a last minute solution needed to be sought.

- **KINDY WELCOME MORNING TEA**

The Kindy welcome morning tea was hosted last Friday. It was fantastic, helped by the year 1 parents and well attended.

## 8. TREASURER'S REPORT AND TABLING OF UNAUDITED FINANCIAL STATEMENTS

Presented by: Evelyn Bowes

The financial highlights were presented and the report tabled.

The P&C has now gone electronic so that funds can be transferred by EFT.

The change of auditor has almost been finalized.

## 9. GENERAL BUSINESS

### • FUNDRAISING TARGET FOR 2015

This year fundraising is targeted on providing a COLA (covered outdoor learning area) in the 3-6 outdoor area. The P&C is planning to set up a one off building fund. Costs could be anywhere from \$50k-\$200k depending on the scale of the development.

### • SCHOOL TRAFFIC PROPOSAL

Presented by Mel Fisher

A lot of work was put into a traffic review last year. The Council invited Mel Fisher to attend the Council's traffic meeting where she requested further investigation be undertaken into the situation and to consider the 17 issues/solutions raised in the report. RMS has approved 5% more time on the phasing of the Oakville traffic lights, however this is not enough.

Bill Bird has been through a student traffic death at a previous school and is a strong supporter of this cause to ensure student safety.

### • RUGBY LEAGUE CLUB PROPOSAL

Presented by Tony Bella

Quite a few children play rugby league for the school and outside the school. It is proposed to assist the teachers involved with rugby league carnivals by providing skilled and unskilled staff for training and participating in carnivals as well as providing funding support for this.

It is likely that such a group sits outside the P&C however the P&C will look into this from a constitutional perspective. It was agreed that this be discussed further with Bill Bird in consultation with the staff.

## 10. CORRESPONDENCE IN AND OUT

NIL

## 11. SUB-COMMITTEE REPORTS

### ○ EVENTS

As discussed by Carolyn Kam & Tamara Le Boursicot

Thanks to those who have done the events coordination in the past.

### ○ UNIFORM SHOP

As tabled and discussed by Janice Choy

Special note that \$10k has been donated to the P&C.

### ○ GROUNDS

As tabled by Sarah Thomson.

### ○ BAND

Report provided prior to the meeting and tabled.

### ○ RUGBY

There were no Rugby Club representatives and no report was tabled.

### ○ NETBALL

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Secretary

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President

As tabled on behalf of the club

○ CHESS

As tabled by Emily McCutcheon

12. CLOSE OF MEETING

Meeting commenced: 7:01pm

Meeting closed: 9:22pm

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Secretary

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President