

MINUTES

WILLOUGHBY PUBLIC SCHOOL P&C MEETING

7.00 PM, WEDNESDAY 23 AUGUST 2017

Staff Room, Level 1, Administration Building at the School

1. Welcome and apologies

- **Welcome** – Meeting opened 7:05pm
- **Attendees** – Peter Meades, Chris Bowen, Colin Sargent, Bec Cleary, Cath Lloyd, John Plumb, Margaret Charlton, Shaun Michael, Tim Swan, Melissa Gock, Richard Wilson, Simrita Virk, Aimee McKenzie, Tanya Taylor, Kin Fok
- **Apologies** – Matt Sharpe, Mel Fisher, Carolyn Kam, Tony Bellia

2. Confirmation of quorum

- A quorum was declared

3. Adoption of meeting agenda

- Meeting agenda was adopted. Proposed by PM seconded by CB.

4. Confirmation of previous minutes

- Previous minutes were confirmed. Proposed by PM seconded by RC.

5. School Executive Report

- This term:
 - › Wonderful band camp.
 - › Year 5 had a great time on camp this week.
 - › Athletics carnival – field and track with zone carnival this week.
 - › NAPLAN out this week.
 - › Cromehurst is going well.
 - › A fantastic open day.
- External Validation – This program has been very busy matching and assessing the school programs against the excellence program. Some of the areas of focus are the Cromehurst community program, the learning support team and the school upgrade process. The report is not published but will be available at the next P&C.
- An overview of NAPLAN results will be available at the next P&C meeting.
- Technology update
 - › The 200 iPads at the school could not be updated. The school has now been able to get funding to order 200 new iPads. Each teacher will also have their own iPad.
 - › Apple will be assisting with staff training.
 - › One staff member has been released on a mentoring trial to assist with technology integration.
 - › There is a survey out regarding a proposed BYOD strategy for the 2017 year 4 and 5 classes. So far 85% of parents are supportive of some BYOD strategy. The main areas of concern are safety and responsible use.
 - › NAPLAN will be trialed in week 9 to see if the technology platform is suitable. The aim is for adaptive testing and faster reporting. Year 3 will still write but year 5 will type.
- There is a survey in the newsletter for parent feedback on various aspects of school life.
- Seven classes trialed a new reporting platform to provide parents with a different type of report. Cutting down on admin allows improved content. All classes will be involved with this by the end of the year. Ultimately, reports will be accessible on line.

- About 600 people subscribe to the newsletter at the moment and there is positive feedback on the format.

6. President's Report (Peter Meades)

- The lack of volunteers and support of the P&C is reaching a critical point. It needs to be maintained as a priority. There will be a critical point when the school misses out on significant fund raising and community events. This is especially important with the school development approaching and funding shortfalls need to be addressed. TT noted that the school community has changed in its approach to supporting the school and is willing to be involved again. A strategy needs to be developed to engaging more volunteers.
- Thanks to Sim for all her work on advertising. Thanks to Greg & his team for their work on the rose garden rescue.

7. School Development Report (Colin Sargent)

- A flythrough of the new school plan was presented showing the proposed development.
- Construction logistics were discussed, including the use of the hall and reduced open space during development.
- Planned opening is day 1, term 1, 2020.
- The P&C letter went to all the Councilors. There were some positive responses.
- A meeting was held with the Premier last Friday and she has committed to support this project. The P&C will follow up with a letter to assert that the school community expects all aspects of the development that are in the plans are delivered.

8. Business arising

- External events coordinator role is open. Looking for someone or a team to work on Starry Night /Film Night in Term 4 with Caz Kam to enable a handover.
- Major sponsorship – A number of local businesses have approached the school to support with sponsorship. Formerly there has been a single major sponsor, however it was proposed to transition to more smaller sponsors.
- Margaret Leslie and Cath Lloyd lodged the Cromehurst grant application this year and it was again successful.
- Rose Garden Working Bee will be held this Sunday.
- Uniforms – Storage is still a major issue so processes need to be streamlined. Pants options for girls is being looked at and the school is considering allowing the children to wear their sports uniform more often.
- P&C website refresh has and will continue to be rolled out.
- Insurance renewal – The main impact of the increased cost was stock on hand at the uniform shop.

9. Treasurer's Report (Cath)

- Report was tabled.
 - › Currently in deficit but this should change after the fathers' day stall.
 - › Still holding some Family Fun night credits and stock.
 - › Advertising has raised \$4k.

10. Events & fundraising (Caz)

- Film night will be looked at for next term.

- Council elections are coming up and the school is used as a voting venue. There is an opportunity to raise \$1k to \$2k. A callout for volunteers will be sent to see if there are the people to make it happen.

11. Clubs & Sub-Committees

- Reports received prior to the meeting from Chess, Band, Netball, Rugby League and Uniform Shop and tabled.
- PM reiterated that all clubs are required to submit reports.

12. Communication

- A letter was tabled from Artarmon Fine Dental in relation to sponsorship linked to providing an onsite dental clinic. This is not acceptable to the school.

13. Other Business

- Richard Wilson proposed an educational program to eliminate single use plastics from the school. Earthneedslessplastic.org is a volunteer group that seeks to raise awareness to reduce plastics. The group would like the opportunity to come to the school and run sessions with the students. It was proposed that further information be provided to the school to allow them to assess the content and suitability for implementation.
- Tim Swan raised that P&Cs will be asked to vote on a proposal in relation to having school lessons continue for children who are not involved in special religious educational programs or ethics.

A vote was taken as to whether or not support the motion.

Yes votes to support the motion = 1; No votes to oppose the motion = 12.

A letter from WPS P&C will be sent to Federation of Parents and Citizens Associations of New South Wales indicating WPS doesn't support the motion.

14. Meeting Closed 8:53pm