



# Willoughby Public School Parents & Citizens Association Inc.

Oakville Rd, Willoughby NSW 2068

ABN 43 115 668 563

## MINUTES

### WILLOUGHBY PUBLIC SCHOOL P&C MEETING

7.00 PM, WEDNESDAY 6 NOVEMBER 2019

WPS Library

#### 1. Welcome

- **Welcome to Country** – Meeting opened 7:57pm
- **Attendees** – Tanya Taylor, Jenni Brown, Amanda Ley, Rebecca Cleary, Cath Lloyd, Meropy Karlaftis, Kirsten Delaney, Melissa Fisher, Juliemma Moran, Ruth Semark, Emma Mchordrick, Amy Daly, Helen Bromley Fox, Noemi Wood, Rebecca Muir, Zoi Barber, Keshvar Seale, Barbara Trickett, Natalia Curcelli Widdicombe
- **Apologies** – Nikki Templeton, Antonina Minenko, Matt Loughnan, Colin Sargent
- **In attendance** - Jennifer Simmonds, Shaun Michael, Emma Blake
- **Confirmation of quorum**
  - The minimum number required for a quorum is 11. A quorum was declared with 19 members in attendance.
- **Adoption of meeting agenda**
  - The meeting agenda was adopted. Proposed by Kesh Seale seconded by Cath Lloyd. Carried.
- **Confirmation of previous minutes**
  - Previous minutes were confirmed without objections or amendments. Proposed by Ruth Semark seconded by Helen Bromley. Carried.

#### 2. School Executive Report Presented by Jennifer Simmonds

- Thank you to the P&C.
- Some recent events include Milo cricket, K-2 sports, swim school and creative arts evening and celebration.
- The Kindy transition program for 2020 is underway with parent meetings. Thanks to the P&C and 2019 Kindy families for support. The new transition program has gone well.
- The teacher professional learning has covered a range of areas including data tracking, syllabus training, co-teaching training. Looking at developing collaborative learning protocols and consistent language from K-6.
- Staff members are proposing a startup plan for 2020, including co-teaching spaces.
- Teachers are currently putting forward teaching preferences for 2020 and the school is considering stage learning, depending on enrolments.
- The school executive attended the Term 4 PRG meeting for the development. The latest position is that the new build will be ready for term 1 week 3. Updates will be provided to the school community. Allied Pickford will be managing the move.
- School captain elections are coming up.
- Thank you to the uniform shop for the samples of the new uniforms for 2020.
- The school year will end with the clap out.

[www.wspandc.com.au](http://www.wspandc.com.au)



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### 3. President's Report

- Presented by Tanya Taylor and tabled during the preceding AGM.

### 4. Treasurer's Report presented by Cath Lloyd

- Presented by Cath Lloyd and tabled during the preceding AGM.

### 5. Sub-Committee Reports

#### Standing Committees

- Band – A report was submitted prior to the meeting and posted on the website.
- Netball - A report was submitted prior to the meeting and posted on the website.
- Chess – A report was submitted prior to the meeting and posted on the website.
- Uniform - A report was submitted prior to the meeting and posted on the website.
- Sustainability – The new committee will be looking at some quick wins, such as war on waste, using the SRC to engage with students, remove general waste, establish recycling, obtain a baseline energy waste and water benchmark for improvement. Long term goals include a green schools rating. Medium term goals include an energy audit, solar and including sustainability in project-based learning, working with the canteen operators to reduce waste and researching grant opportunities.

#### Ad-hoc Committees

- Lost Property – No items to report
- Traffic Taskforce – No items to report
- Events
  - Starry Night – Ticket sales and coming through slowly. All stalls are booked and the film has been chosen. The event is on Club premises so it is not BYO. Sign Up Genius will be open for volunteers soon. Bakers are needed for cupcakes, especially gluten free.
- Sports – Kesh will liaise with athletics. It was noted that recognition of sporting achievements is not often included in the school newsletter.
- Development – The scope and design of the covered walkway from Keary Street will be different from the originally agreed drawings. Functionally, it is better.

### 6. Business arising

- Events
  - Looking at a new structure next year with each year being allocated a particular event to organise.
- Community forum
  - It was disappointing from an attendance perspective as there was some excellent information available.
  - There will be four home bases in the new build which are shared spaces for classes to use. There will be a variety of furniture and zones to support different types of learning.
- Traffic
  - In the process of developing routes for walking busses. The school will apply for a Keary St crossing supervisor. The school will apply for the Oakville Rd crossing to be moved towards the carpark. Will continue to ask for "kiss and drop" along Keary St. The second



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stage of footpath repairs is pending remediation by the builder. A parking sign banner is being developed.

- d. Sustainability
    - No further information.
  - e. Website
    - Content has been written and it will be launched soon.
  - f. Playground
    - The builder has attended site and measured. Original designs were over budget. Looking to see how demolition costs can be reduced.
    - It was proposed by Tanya Taylor and seconded by Helen Bromley Fox that the P&C contribute another \$30k to the playground. Carried.
  - g. Uniform
    - The new uniform will be available Day 1, 2020.
7. **Communication**
- A kindy parent has enquired about before school care.
  - A question was received about voluntary contributions which have been discussed during the meeting.
8. **Other Business**
- There are discussions with Council regarding the Keary St Oval which belongs to the Department of Education. Council will contribute to the redevelopment of the Oval. Ideally it would be a carpark below with amenities and AstroTurf field.
9. **Meeting Closed 9:18pm**