



Willoughby Public School Parents & Citizens Association Inc.

Oakville Rd, Willoughby NSW 2068

ABN 43 115 668 563

MINUTES

WILLOUGHBY PUBLIC SCHOOL P&C MEETING

7.00 PM, WEDNESDAY 4 MARCH 2020

WPS Library

1. Welcome

- **Acknowledgement of Country** – Meeting opened 7:02pm. We would like to begin by acknowledging the Traditional Owners of the land on which we meet today, the Cammeraygal people of the Eora nation, and pay our respects to Elders past and present.
- **Attendees** – Tanya Taylor, Jenni Brown, Rebecca Cleary, Kirsten Delaney, Juliemma Moran, Ruth Semark, Emma McGoldrick, Amy Daly, Rebecca Muir, Zoi Barber, Madeleine Lindscott, Joel Moroney, James Keeler, Amos Shapira, Martin Irvine, Victoria Havens, Mike Morphett, Joseph Zagari, Nina Shick, Adam Newman, Kylie Abineno, Fran Burge, Ivy Yin, Raffi Mavlian, Damien Berrell, Amy Anderson, Belinda Flintoff, Prashanth Colombage, Simrita Virk, Eric Marone, Sofia Wold, Julianna Fallet, Dee Milosevic, Meredith Robson.
- **Apologies** – Jason Jones, Kate Nieland, Amanda Ley
- **In attendance** - Jennifer Simmonds, Emma Blake
- **Confirmation of quorum**
 - The minimum number required for a quorum is 11. A quorum was declared with 35 members in attendance.
- **Adoption of meeting agenda**
 - The meeting agenda was adopted. Proposed by Rebecca Cleary seconded by Marty Irvine. Carried.
- **Confirmation of previous minutes**
 - Minutes of the previous meeting held on meeting held Wednesday 19 November 2019 were confirmed without objections or amendments. Proposed by Ruth Semark seconded by Juliemma. Carried.

2. School Executive Report Presented by Jennifer Simmonds

- The school year started in a holding pattern with children introduced to the changes in the school environment so they could understand the safety requirements. This has changed again with other changes to accommodate the changing build stages. The only access from Keary St is via the laneway.
- New permanent teachers and assistant principals joined the team.
- WPS has teamed with visible learning over a three year plan.
- Professional development continues and the school is engaged in the third year of their three year plan.
- WPS is participating in a primary maths professional learning initiative.
- Parent information nights have gone well. An open afternoon is scheduled for week two term two in line with harmony day.



Willoughby Public School Parents & Citizens Association Inc.

Oakville Rd, Willoughby NSW 2068

ABN 43 115 668 563

- Parent teacher interviews will be at the end of term 2 when the school reports will go out but if you want to meet with the teacher please book an appointment.
- The swimming carnival was a success despite the confined space. Ribbons were given out at recess today.
- Thank you to the P&C uniform shop. The new uniform looks great and the girls love it.
- Thank you to the family fun day event which was wonderful.
- On Monday a building meeting was held in which they confirmed the move will be 23rd March however this is subject to change. A meeting with the movers will be held next week to confirm logistics.
- On Thursday Jennifer hosted a morning tea with the new school leaders. A photo poster has been produced so all classes will be able to identify their school leadership team.
- Move plan based on current schedule: 1) Admin, deputies and library. 2) Year 6 classes. 3) Stage 3 composite classes. 4) Year 3 from demountable city. 5) Year 4. 6) year 5. 7) 4DL and 4JL will move into the demountables before a final move to above the library. 8) kindy will move to D block in week 10. Ultimately everything should be completed at the end of term 3.
- There is an immediate need for technology coming up this term as the computer labs in C block will be closed for at least a term. The plan is to have three mobile labs utilising existing equipment for stages 1 and 2. Ideally the school would like to purchase 25 laptops at a cost of about \$40k. The minimum cost would be about \$25k. The school has ordered through the government rollout.

It was moved that the P&C executive will review the school's proposal for the purchase of new laptops to determine the feasibility of the P&C funding the required computers and consequently make a decision up to a spend of \$40k. Motion moved Kirsten Delaney, second by Amos Shapira. Carried.

3. President's Report

- Presented by Tanya Taylor and tabled during the meeting.
- The start to the school year has been challenging but thank you to everyone for your understanding.
- The P&C has been assisting the school and subcommittees. A temporary home has been found for band. Working with clothing shop on their fitout.
- Meeting regularly with subcommittees.
- Working towards a more even distribution of fundraising and social events which started with year 6 running family fun day.
- A sustainability policy has been developed for events and this worked well.
- Continuing to work with Council and Transport NSW.
- A date for the fete has been locked in for Sunday 6th September.
- A thank you breakfast was held for the staff and admin team.
- A kindy welcome morning tea was hosted by year 1.
- Catching up with the school executive and the P&C executive.

4. Treasurer's Report presented by Cath Lloyd

- Presented by Raffi Mavlian and tabled prior to the meeting.
- Introduced Damien Berrell as the assistant treasurer.

www.wpspandc.com.au



Willoughby Public School Parents & Citizens Association Inc.

Oakville Rd, Willoughby NSW 2068

ABN 43 115 668 563

- Thank you to Cath Lloyd who has done this role for many years.
- The financial position has been posted on the website.
- A donation of \$25k has been received from the uniform shop.

5. Sub-Committee Reports

Standing Committees

- a. Band – A report was submitted prior to the meeting and posted on the website. Band is at Laurel bank and will stay there until the hall is ready.
- b. Netball - A report was submitted prior to the meeting and posted on the website. Of key importance is the school court closure/renovation, leaving our 162 players without a training venue. In addition, we need to ensure the new court has the correct goal post system to accommodate both basketball and netball, the latter with both 8 foot and 10 foot hoops please. Willoughby Lesisure Centre may be suitable for the older girls but not for the younger girls.
- c. Chess – A report was submitted prior to the meeting and posted on the website.
- d. Uniform - A report was submitted prior to the meeting and posted on the website. The P&C is seeking quotes from a compactus company. The temporary space is working well. The new unisex polo looks fantastic and a new order has been placed.
- e. Sustainability – The committee has put together a meeting schedule for the year. The SRC voting is happening this week and will include involvement in the subcommittee.

Ad-hoc Committees

- f. Events
 - Starry Night – The team did a great job to adapt and to the changing situation. The Club was extremely helpful in accommodating the event.
 - Family Fun Day – A fantastic turnout due to weather and pre-purchase of tickets. 700 pre-purchased and 256 tickets bought on the day. There was a lot of positive feedback on the venue. It is more difficult logistically, but the cost difference isn't too much more. The only problem was that the bins weren't delivered to the park. The decision to not have poppers helped reduce waste. Side show alley helped engage the older students, along with the tick-tock flash mob and bubble soccer. Expected profit of \$6.5k.
 - Upcoming events include Mothers' Day Stall (to be run by year 4) which may need to change the date, so it doesn't clash with Harmony Day.

6. Business arising

- a. Traffic
 - Willoughby Council has responded to some of the taskforce questions. The Oakville Road crossing may be moved closer to Dan Murphy's pending traffic data. Pedestrian protection is being looked at along Mowbray Rd by Transport NSW. Keary St kiss and drop has been vetoed by the Council. Eaton St residents do not want to change the traffic flow. Crossing supervisors have been applied by the school for Keary St. The widening of Oakville near Penshurst is unlikely to go ahead.
 - Facebook is being used to provide traffic safety tips.
 - The chair near Medway Lane was part of the DA requirement. It will stay for now.
 - Walking busses will be looked at after the school development is complete.
- b. Website



Willoughby Public School Parents & Citizens Association Inc.

Oakville Rd, Willoughby NSW 2068

ABN 43 115 668 563

- The website is taking shape and will hopefully be online next term.
 - c. Playground
 - A variation request to the playground grant timeline has been submitted.
 - d. Uniform
 - Matters addressed above.
 - e. Before School Care
 - The school and P&C are aware of the issue and will look at options after the build is complete.
 - f. Keary Street Oval
 - The Council is keen for community use development.
- 7. Communication**
- Formulation of Dad's Club – Adam Newman has had experience at other schools with a dads' club to give men involvement in their children's education and the community. Activities can be organised to provide men with social connection within the community and making them feel welcome within the school. It will help new (kindy) dads transition to the school. Successful activities have included talks by dads on their personal experiences. A dads' camp was also successful in creating belonging and connection with kids. Communication can be through newsletters and class reps.
The P&C will help with contacts and communications.
The blokes' night could be organised through this group.
The group can be set up as an ad hoc subcommittee.
- 8. Other Business**
- House flags for sports carnivals and other events – The executive committee purchased some and they arrived the day after the swimming carnival. There are two for each house and include the school logo.
 - Marques for events/carnivals – The existing marques are 3x3. The aim is to purchase some 4x6 marques for outdoor events held by both the school and P&C. *Tanya Taylor raised a motion to purchase four large (4m x 6m) marques at an approximate cost of \$1,500 each. Seconded by Marty Perdikaris. Carried.*
 - P&C kitchen fitout – Some smaller items have been purchased from Ikea. We still need an oven and stove. This is also needed by OOSH.
 - Stickers for P&C provided items (numeracy & literacy resources) – Amy is working on this.
 - Voluntary contribution – an information sheet was issued and there have been no questions.
 - Community advertising – Looking at an electronic version in place of the printed booklet. We will look at the success by checking the clickthrough rate and reassess. It could be included as a regular link in the newsletter. There will be a small increase in the cost of advertising. The P&C can also offer a Facebook post.
 - Sports clubs advertising – It has been agreed that when the build is complete that the only banners on the school fence will be for the P&C and the school.
 - Willoughby Park – The top oval will be re-turfed from September and returned in March. There will also be a picket fence installed to help with dog control and safety of people walking at the lower level. There is an aqua stream below that will be tapped into with storage in two water tanks. Willoughby Roos have also offered the use of their equipment store for school equipment.
- 9. Meeting Closed 9:42pm**

www.wpspandc.com.au