

**MINUTES OF  
WPS UNIFORM SHOP COMMITTEE MEETING  
WEDNESDAY 30 JULY 2014**

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**Present:** Lynda Morris, Janice Choy, Paula Cunningham, Helen Bromley-Fox, Carolyn Cam

**Apologies:** Melissa Fisher, Amy Diefes

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**Confirmation of Previous Minutes**

**Motion:** That the minutes from our last meeting held on Wednesday, 12 November 2014 be accepted as a true record of the meeting.

Moved: Paula Cunningham.

Seconded: Lynda Morris

Motion carried

**Treasurer's Report**

Profit and Loss is provided for the period 1 October 2014 to 31 January 2014.

Balance Sheet provided as at 31 January 2015.

The bank statement shows a balance of \$44,306 at the end of January. After paying our creditors in February it is currently around \$30,000.

Sales for the period were \$64398 which is similar to the same period in the previous year. The gross margin is 40% which is a vast improvement on the previous financial year.

Stock on hand is \$103,253 as we have the stock to sell for the new year and the profit for the period is \$23,050.

After not being able to contribute to the P&C last financial year we have \$10,000 that we are able to donate this term.

**Motion:** That the Uniform shop contribute \$10,000 to the P&C

Moved: Janice Choy

Seconded: Helen Bromley-Fox

Motion carried

### **Perm-a-Pleat**

MF advised via email that she has received a purchaser order from Perm-a-Pleat to reorder the winter uniform material. All agree that whilst we do have reservations about Perm-a-Pleat it is better to continue using them for the time-being rather than changing suppliers and possibly going through more issues.

All agree that the slight changes to the girls summer uniform be made.

From size 8 up they will be made slightly wider and shorter.

The zip will be moved so that if the top button is open you cannot see the top of the zip.

Please note, both changes will have no visual impact on the uniform and make no difference to existing style.

LM advised she needs to order summer stock in April in order for it to arrive in October and will be ordering more Size 6's and not many Size 4's as they do not sell as well due to the new fitted style of the dress.

### **VEND**

JC advised there are still slight issues with VEND that effects the value of stock. These will be rectified by the end of Term 1.

### **School Bags**

The chiropractic approved school bags have now sold out (50 ordered). All agreed to reorder 100 more bags to continue to provide this option.

PC advised that Kim Jom will prepare a video demonstrating the proper fitting and usage of the bag that we will upload onto the web and advertised through the newsletter.

No change to the price of the bags.

### **Refurbishment of the Uniform Shop**

All agree the need to make significant aesthetic and practical improvements to the uniform shop via a working bee weekend during the April school holidays.

MF and PC to liaise with school and advertise accordingly in the school community for the necessary goods and services to complete the renovation.

**Next meeting date**

Term 2 – to be advised

**Closure**

The meeting closed at 10.44am