

MINUTES

WILLOUGHBY PUBLIC SCHOOL UNIFORM SHOP

GENERAL MEETING

18 February 2019

Meeting held remotely/by email & conference call

PRESENT: Lynda Morris, Helen Bromley Fox, Janice Choy, Emma McGoldrick, Mel Fisher

APOLOGIES: NA

Confirmation of Previous Minutes AGM 2018: (postponed until Term 2 meeting)

Treasurer's Report:

Presented (and report tendered) by Emma M. Moved by Mel F. Seconded by Helen B-F.

Uniform Shop remains in solid financial position. We have redoubled efforts to reduce the quantity and value of stock holding and hence insurance and storage requirements. Second hand sales continue to be strong. Uniform Shop profit continues to be held for future specialised fit out requirements in the new 2020 'room'.

Sales' Report:

Presented by Lynda M. Moved by Hel B-F. Seconded by Mel F.

New sports shirts are now available in a range of sizes and house colours. Boys' school logo shirts are now rolling out in most sizes. M-L hats are back in stock.

Business Arising from Previous Meeting, General & New Business (Convenor's Report):

Presented by Helen B-F & Mel F.

- Following a quick introductory meeting with the new Principal in Term 4, further meetings were held about the uniform shop and school uniforms without input from the Uniform Shop committee or employee.
- Members of the Uniforms Shop committee were dismayed at the news about the possible demise of the uniform shop and outsourcing of this valuable service to private hands.
- In addition, the state government legislated requirement for girls to have access to shorts/pants was discussed without any uniform shop input.
- The team reiterated that the previous P&C has not asked for input from the Uniform Shop Committee or their employee for over a year.
- All these factors will be raised at the P&C meeting, including the request from parents to allow boys to wear sports on all days, like girls.
- The Uniform Shop committee expressed great relief at the support of the new P&C Co-presidents and their conciliatory and community approach.
- Internet access (slow and interrupted) remains a significant hurdle to the service offered by the uniform shop. IT is an ongoing frustration to volunteers and customers, eg, processing credit card transactions.
- Committee to request that School cleaners more regularly empty the bin and vacuum the shop.
- The Uniform Shop was promised a spare school iPad, early last year by Ms Verhagen. HBF/JC to follow up with Mr Michael.
- In addition Manager has not yet received DET log in, requested November 2018.

- Committee members new and returning were again thanked for their service to the students via their contribution on the Uniform Shop committee. As were all volunteers sincerely thanked for their time and energy. We welcome our new volunteers.
- All days of opening in Week 1 of Term 1 2019 were very busy, including the Pupil Free Day. The 'rush' seemed to point to the Willoughby school community being very 'last minute'.
- The uniform shop did not open on the last day of school (Wed) and there were mixed reviews about this strategy. To be reconsidered for 2019.
- Dr Shoe will visit the uniform shop on Friday 14 March. This will be communicated on all P&C and school media platforms. MF to action.
- The design of the zip jacket has been tweaked considering feedback from parents. This has been approved and will roll out in Autumn 2019.
- Further discussion is needed regarding gender neutral track pants.
- MF to investigate potential shorter length of new sports shorts, as mentioned by a parent.
- Stocktake timing to be discussed offline in more details, to avoid double handling of both data and stock. Timing of the stocktake cannot be changed, however there was some discussion about closing the shop and online store the day of stocktake.
- The uniform shop has been approached by a WGHS student (ex WPS) asking if she could do her community service element of her Duke of Edinburgh award by working in the Uniform Shop one day a week for a few months (TBC). The Committee thought this was a fabulous idea as it further reflects our community spirit. Lynda would be the Supervisor of the student who would work 7.45-8.45am helping Lynda fill online orders and sort second hand items before the shop opens. MF/HBF to check that WPS is happy with this arrangement.

Convenor's Report: Moved by Lynda M. Seconded by Emma M.

Next Meeting: Term 2, Week 3, 2019

Next P&C Meeting: Wed 22 May 2019 (Wk 4)

Meeting Closed: NA